INSTRUCTION FOR MINOR DEVELOPMENT PROJECT

These instructions are ONLY applicable to projects qualifying as a MINOR DEVELOPMENT project, in accordance with Section 20-3-14(i) of the Rules Related to Water Quality, that do not require an ESCP. Projects requiring a demolition permit or have substantial demolition and concrete work is not a Minor Development.

- Requirements for Minor Development level 1 (low risk) projects that have minimal or no ground disturbing activities, including on-line building permits, which may have incidental disturbance, mainly form staging areas for materials and equipment, that could potentially result in the discharge of pollutants associated with construction activities into the storm drainage system and receiving water (Examples include: Enclosing existing outdoor patios, lanais, or garages; interior alterations, where the existing concrete slab or floor will remain intact; and installation of a single lateral in a city roadway under a trenching permit.):
  - Minor Development Certification is NOT required.
  - Add Minor Development Notes (1-5) on the construction plans (see below).

- Requirements for Minor Development level 2 projects with a total ground disturbing activities less than or equal to 120 square feet, EXCLUDING fence walls, retaining walls, driveways, and concrete topping, which have the potential to result in the discharge of pollutants associated with construction activities into the storm drainage system and receiving waters; and pier & post foundation or spread footing that will increase the floor area exceeding 120 s.f. (Examples include: Utility trench work in private property; exposed equipment pad, footing for deck or trellis; and installation of posts/columns for residential or commercial fence and gate.):
  - Submit the completed Minor Development Certification.
  - Add Minor Development Notes (1-5) on the construction plans (see below).
  - Also, include Note 6, “(vi) Total Disturbed Area = __________square feet”.

- Appendix G1 - Residential Storm Water Management Plan required for SFD/2FD Minor Development projects, which will add and replace >120 s.f. of impervious surfaces, including the roof overhang and deck. The Appendix G1 is not required for roof repair projects.

CAVEATE: During construction, if the Building Inspector determines the project is not a minor development, the contractor will be directed to stop work and obtain an approved ESCP, prior to proceeding. A $500 ESCP review fee will be charged for starting work without an approved ESCP. Additional fines are enforceable for falsifying the building permit application.

(Please do not paste the instructions on the plans!)

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EROSION SEDIMENT CONTROL NOTES FOR MINOR DEVELOPMENT PROJECTS:

(i) USE BEST MANAGEMENT PRACTICES (BMPS) TO PREVENT AND REDUCE THE DISCHARGE OF POLLUTANTS FROM THE PROJECT SITE ONTO OFF-SITE STREETS, STORM DRAINS, STREAMS AND THE OCEAN. POTENTIAL POLLUTANTS INCLUDE BUT ARE NOT LIMITED TO SOIL, OIL PRODUCTS, PAINT, SOLVENTS, CONSTRUCTION DEMOLITION WASTE, TRASH, PORTABLE TOILETS, AC MATERIALS, CONCRETE, AND ANY OTHER LIQUID, PAVING OR WASHOUT MATERIAL THAT COULD BE DETRIMENTAL IF RELEASED TO THE ENVIRONMENT.

(ii) ANY EXPOSED SOIL FROM THIS ACTIVITY MUST BE PERMANENTLY OR TEMPORARILY STABILIZED IMMEDIATELY USING VEGETATION, GRAVEL, PAVERS, ROLLED EROSION CONTROL PRODUCTS, OR AN EQUIVALENT METHOD UNLESS ACTIVE WORK IS SCHEDULED WITHIN 14 DAYS.

(iii) ALL CONSTRUCTION WASTE AND WASHOUT WATER MUST BE PROPERLY CONTAINED AND DISPOSED OF.

(iv) SEDIMENT TRACKED OFF SITE MUST BE SWEPT OR VACUUMED DAILY.

(v) DUST FROM THE PROJECT SITE SHALL NOT BE TRANSPORTED OR DISCHARGED TO OFF-SITE AREAS. THE WORK MUST BE IN CONFORMANCE WITH AIR POLLUTION CONTROL STANDARDS CONTAINED IN THE HAWAII ADMINISTRATIVE RULES: TITLE 11 CHAPTER 60.1, “AIR POLLUTION CONTROL.”