Construction Site Project Name: 

Physical Site Address:  

Trenching Permit Number:  

**Instructions:**

This completed template is to be used as the Erosion and Sediment Control Plan (ESCP) for projects which fall under the City and County of Honolulu, Department of Planning and Permitting (DPP) minor trenching projects. Minor trenching projects include projects that require a trenching permit for work solely related to tying into a lateral (sewage, water, electrical, etc) or of similar extent. This ESCP must be submitted as part of the Trenching Permit application and made available on the job site at all times. This ESCP may be prepared by the owner of the project or an authorized representative designated by the owner. Both individuals must certify this ESCP below.

**Standard Erosion Prevention, Sediment Control and Good housekeeping BMP Notes**

1. Notify the DPP two (2) weeks prior to starting work. Attach a Project Schedule to this ESCP including dates when BMPs will be installed, when land disturbing activities will begin and end, and dates when BMPs will be removed.
2. Provide sediment fences or barriers around the perimeter of all disturbed areas if there is the potential for runoff to flow off the project site, and around the base of all material stockpiles. These may include gravel bags, sand bags, fiber rolls, silt fences, or compost socks that intercept runoff.
3. Provide inlet protection over storm drains within 50 feet of your project site unless those inlets drain to a sediment basin or trap.
4. Regularly inspect and maintain required erosion and sediment controls to ensure continued performance.
5. Minimize the storage of hazardous materials onsite, store materials in a designated area, and install secondary containment. Hazardous materials shall not be stored in buffer areas, near areas of concentrated flow, or areas abutting the MS4, Receiving Waters, or drainage improvements that discharge off-site.
6. Prevent or reduce the discharge of pollutants to storm water from hazardous waste through proper material use and waste disposal.
7. Locate stockpiles away from drainage ways or other areas of concentrated flows. Use a barrier around stockpiles and cover if they will not be actively used within seven (7) days.
8. Keep ample supply of cleanup materials on project site. Clean up spills immediately, using dry clean-up methods where possible, and dispose of used materials properly.
9. Provide designated waste collection areas for solid waste or construction and demolition waste, collect trash daily, and dispose at authorized disposal areas.
10. Contain contaminated material soil by surrounding with impermeable lined berms or cover exposed contaminated material with plastic sheets. Contaminated soil shall be disposed of properly in accordance with all applicable regulations.
11. Conduct washout offsite or perform onsite in a designated area, away from water bodies, channels, or storm drains. Construct and maintain washout to contain all liquid and concrete waste generated.
12. Temporary and portable sanitary and septic waste systems shall be mounted or staked in, well-maintained and have regular waste disposal and servicing scheduled.
13. Contain liquid wastes in a holding pit, sediment basin, roll-off bin, or portable tank of sufficient volume and to contain the liquid wastes generated.
14. Restrict vehicle traffic to properly designated areas and using additional controls to remove sediment from vehicle tires prior to exiting the project site.
15. Contain accumulated non-storm water and precipitation in the work area with sediment basins, sediment traps, weir tanks, dewatering tanks, filtration systems, or other manufactured systems. A permit from the Department of Health shall be obtained if non-storm water is discharged from the site.
SITE DIAGRAM

Provide a drawing of your site below or attach another map. Include the trenching outlines, property boundary or right-of-way boundary, flow path for storm water runoff, any BMPs planned, the limits of where your work will be located, and any storm drains within 50 feet of your property. The drawing does not need to be to scale.

CERTIFICATION

By signing, you acknowledge that you understand that erosion prevention, sediment control, and good housekeeping BMPs in this plan are mandatory conditions of your trenching permit and are subject to inspection and enforcement by the Department of Planning and Permitting.

Owner Name ___________________________ Signature ___________________________ Date ______________

Authorized Representative Name ___________________________ Signature ___________________________ Date ______________
Erosion and Sediment Control Plan
Minor Trenching Projects Template

Construction Site Project Name: [Construction Site Project Name]

Physical Site Address: [Site Address]

Trenching Permit Number: [Trenching Permit Number]

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[Owner Name]  [Owner Signature]  [Date]
Owner Name  Signature  Date

[Authorized Representative Name]  [Authorized Representative Signature]  [Date]
Authorized Representative Name  Signature  Date

Rev. 9/1/2017
BMP STANDARD DETAILS - SEDIMENT FILTER FOR CATCH BASINS

SEDIMENT FILTER FOR CATCH BASINS

NOT TO SCALE

VERIFY AGGREGATE POUCH ACCESS (VELCRO) IS LARGE ENOUGH TO FILL WITH SHOVEL, FILL POUCH HALF-FULL WITH #3 COARSE AGGREGATE

WOVEN MONOFILAMENT

3"-DIAMETER DAM

OVERFLOW GAP VARIES WITH DIAMETER OR DAM AND HOOD HEIGHT

AGGREGATE POUCH

CURB DROP INLET OR MEDIAN INLET WITHOUT GRATE

LOW PROFILE WITH GUTTER FOR SAFETY AND CURB APPEAL