INSTRUCTIONS FOR ELECTRICAL INSPECTION REQUEST

1. Electrical contractor shall complete the form below and submit to the Building Division Electrical Code Inspection Section in person or by facsimile (Honolulu Fax No. 768-6007 or Kapolei Fax No. 768-3192) at least **48 hours** (two working days) before requested inspection time.

2. A response will be faxed back to the electrical contractor if inspection appointment needs to be rescheduled. The electrical contractor shall call or leave message with the electrical inspector to confirm, especially if request is made without giving the required **48 hours** notice. For forms submitted in person, the electrical contractor shall call in the next business day to confirm or reschedule appointment.

REQUEST FOR ELECTRICAL INSPECTION

Phone No. ________________
Fax No. ________________

Owner: ________________
Phone No. ________________

Location: ____________________________

Tax Map Key: ____________________________ Permit No. ____________________________

NATURE OF INSPECTION

___ Rough-In

___ Final

___ Swimming Pool

___ Fire Alarm Test

___ Temporary Electrical Meter

___ Permanent Electrical Meter

Licensed Journeyworker or Supervising Electrician Working the Project: ____________________________

ELECTRICIAN’S State License No. of the Above: ____________________________ (Contractor’s No. Not Acceptable)

Signature of Above: ____________________________ Date: ____________________________

Requested Date: ____________________________ Time: ____________________________

Building Department Response

___ Your inspection appointment needs to be rescheduled.

Please call the electrical inspector to reschedule your appointment.

Inspector ____________________________ Phone No. ____________________________