

BUILDING DIVISION
CITY AND COUNTY OF HONOLULU

INSTRUCTIONS FOR ELECTRICAL INSPECTION REQUEST

1. Electrical contractor shall complete the form below and submit to the Building Division Electrical Code Inspection Section in person or by facsimile (Honolulu Fax No. 768-6007 or Kapolei Fax No. 768-3192) at least **48 hours** (two working days) before requested inspection time.
2. A response will be faxed back to the electrical contractor if inspection appointment needs to be rescheduled. The electrical contractor shall call or leave message with the electrical inspector to confirm, especially if request is made without giving the required **48 hours** notice. For forms submitted in person, the electrical contractor shall call in the next business day to confirm or reschedule appointment.

REQUEST FOR ELECTRICAL INSPECTION

Electrical Contractor: _____ Phone No. _____
Fax No. _____
Owner: _____ Pager/Cell No. _____
Phone No. _____
Location: _____
Tax Map Key: _____ Permit No. _____

NATURE OF INSPECTION

Rough-In Final Swimming Pool
 Fire Alarm Test Temporary Electrical Meter Permanent Electrical Meter

Licensed Journeyworker or Supervising
Electrician Working the Project: _____

ELECTRICIAN'S State License No. of the Above: _____ (Contractor's No. Not Acceptable)

Signature of Above: _____ Date: _____

Requested Date: _____ Time: _____

Building Department Response

Your inspection appointment needs to be rescheduled.

Please call the electrical inspector to reschedule your appointment.

Inspector _____ Phone No. _____